

**RESOLUTION OF AUTHORITY**

***Resolutions of Authority name an individual that is authorized to act on behalf of a Corporation, Partnership, or Company. Complete ONLY the Resolution which matches the structure of the business.***

**Sole Proprietorship/Single Membership**

If there is only one Officer/Member/Partner with signing authority, please provide the applicable form of Documentation in Lieu of a Resolution of Authority – Assumed Name Certificate, Certificate of Formation, Articles of Incorporation – as filed with the State and County.

**Resolution of Corporate Authority**

I, \_\_\_\_\_ {name of officer NOT SIGNING bond, permit application, or authorized agent form} the undersigned \_\_\_\_\_ {title} of \_\_\_\_\_ {name of corporation} the "Corporation", hereby certify that: Corporation is duly organized and existing under the laws of the State of \_\_\_\_\_. The following is a true and accurate transcript of a Resolution adopted at the \_\_\_\_\_ {date} Board meeting. The Corporation's Board of Directors adopted the Resolution, which is contained in Corporation's minute book, at a duly authorized board meeting. A quorum of Corporation's Board of Directors was present at the entire board meeting and all actions taken at the meeting complied with Corporation's charter and by-laws. The Resolution has not been amended or revoked on the date signed below, and remains in full force and effect.

Resolved, that \_\_\_\_\_ {name of officer SIGNING bond, permit application, or authorized agent form} the \_\_\_\_\_ {title} of \_\_\_\_\_ {name of corporation}, is empowered to sign any and all documents, to take such steps, and to do such other acts and things, on behalf of said Corporation, as in his/her {strike one} judgment may be necessary, appropriate or desirable in connection with any License and Permit Surety Bond and/or Permit(s) entered into with the City of Austin.

Resolved, that all transactions with the City of Austin involving a License and Permit Surety Bond and/or Permit(s) by any Officers of the Corporation, in its name and for its account, prior to the adoption of these resolutions, are hereby ratified and approved for all purposes.

Date \_\_\_\_\_, 20\_\_\_\_\_.

COMPANY SEAL IF AVAILABLE

\_\_\_\_\_  
{signature of officer NAMED IN FIRST BLANK}

\_\_\_\_\_  
{title}

**Resolution of Authority for a Limited Partnership**

I, \_\_\_\_\_ {name of partner NOT SIGNING bond, permit application, or authorized agent form}, the undersigned General/Limited {strike one} Partner of \_\_\_\_\_ {name of partnership} the "Partnership", hereby certify that:

Partnership is a limited partnership and is duly organized and existing under the laws of the State of \_\_\_\_\_.

Resolved, that \_\_\_\_\_ {name of partner SIGNING bond, permit application, or authorized agent form} Partner of \_\_\_\_\_ {name of partnership}, is empowered to sign any and all documents, to take such steps, and to do such other acts and things, on behalf of said Partnership, as in his/her {strike one} judgment may be necessary, appropriate or desirable in connection with any License and Permit Surety Bond and/or Permit(s) entered into with the City of Austin.

Resolved, that all transactions with the City of Austin involving a License and Permit Surety Bond and/or Permit(s) by any Partners of the Partnership, in its name and for its account, prior to the adoption of these resolutions, are hereby ratified and approved for all purposes.

Date \_\_\_\_\_, 20\_\_\_\_.

COMPANY SEAL IF AVAILABLE

\_\_\_\_\_  
{signature of partner NAMED IN FIRST BLANK}

\_\_\_\_\_  
{title}

**Resolution of Authority for a Limited Liability Company**

I, \_\_\_\_\_ {name of member NOT SIGNING bond, permit application, or authorized agent form}, the undersigned Member of \_\_\_\_\_ {name of limited liability company} the "Company", hereby certify that:

Company is a limited liability company and is duly organized and existing under the laws of the State of \_\_\_\_\_.

Resolved, that \_\_\_\_\_ {name of member SIGNING bond, permit application, or authorized agent form} Member of \_\_\_\_\_ {name of limited liability company}, is empowered to sign any and all documents, to take such steps, and to do such other acts and things, on behalf of said Company, as in his/her {strike one} judgment may be necessary, appropriate or desirable in connection with any License and Permit Surety Bond and/or related Permit(s) entered into with the City of Austin.

Resolved, that all transactions with the City of Austin involving a License and Permit Surety Bond and/or Permit(s) by any Members of the Company, in its name and for its account, prior to the adoption of these resolutions, are hereby ratified and approved for all purposes.

Date \_\_\_\_\_, 20\_\_\_\_.

COMPANY SEAL IF AVAILABLE

\_\_\_\_\_  
{signature of member NAMED IN FIRST BLANK}

\_\_\_\_\_  
{title}